

RIVER GOOSE HOMEOWNERS ASSOCIATION SITE HANDOVER FORM FOR COMMENCEMENT OF CONSTRUCTION

This section is to be completed by the HOME OWNER/CONTRACTOR

Property and development particulars:

Erf No.

✓

Erf No. & street name:		
Architect / author of plans:		
Contact No. of architect / author:		
Name of owners:		
Contact No. of owners:		
Contractor:		
Contact No. of contractor:		
Contractor's NHBRC Reg. No.		
Date of plan approval:		
Name of person responsible for this project:		
Contact No. of person above:		

Check List of Requirements for Site Handover:

HOA Action Contractor Action ✓

	HOA Action	Contractor Action	✓
Beacon Certificate		✓	
Proof of Insurance:		✓	
a. Works risk		✓	
b. Lateral support		✓	
c. Public Liability		✓	
Builder/Owners deposit	✓	✓	
Builder's Contracts signed		✓	
Datum level determined	✓	✓	
Position of on-site services determined	✓	✓	
Building lines determined	✓	✓	

Check List of Requirements for Site Handover:

RGHOA Action Contractor Action ✓

	RGHOA Action	Contractor Action	✓
Position determined of:			
a. Fence	✓	✓	
b. Materials store	✓	✓	
c. Refuse store	✓	✓	
d. Site toilet	✓	✓	
e. Access to site	✓	✓	
f. Water metre	✓	✓	
g. Electricity supply	✓	✓	

We, the undersigned, do hereby undertake that the dwelling to be constructed at the above address will be built and used strictly in accordance with the APPROVED PLANS, and agree to the following:

1. Any deviations from the approved plans that may be requested or deemed necessary shall form a further plan submission to the RGAC.
2. Approval of such deviations shall be required from the RGAC before such deviations are effected on site.
3. The RGAC have the authority to instruct any builder to demolish any unapproved deviations irrespective of the extent or degree of completeness of such work.
4. The RGAC have the authority to instruct any builder to cease building operations due to breach of any aspect of this agreement.
5. The RGAC shall have the authority to impose an appropriate weekly fine at the sole discretion of the RGAC by way of a penalty until unapproved deviations have been corrected to the satisfaction of the RGAC.
6. At any stage the RGAC shall have the right to request minor changes to the built development regardless of whether the elements of the development requiring changes have been previously approved or not.
7. "As built" plans are to be submitted to the RGAC for approval before an Occupation Certificate is issued. Non-compliance with RGAC's requirements for approval of these plans could result in the suspension of services to the property.

Signed at..... on.....20.....

Owner

Contractor

**Owner's agent for this project (Architect,
Engineer, Contractor)**

For the RGAC

H:/GARLINGTON/DENISE' SCHEDULES/Site handover form